



Manhattan Village Homeowner's Association
44 Fairway Drive
Manhattan Beach, CA 90266
(310) 546-1737, Fax (310) 545-7459
manager@mvhoa.com

REQUEST FOR MVHOA ARCHITECTURAL APPROVAL

Homeowners may purchase materials **after** they receive the **final approval letter** from the Architectural Committee/Board of Directors and the permit from the City of Manhattan Beach.

Date submitted _____

Name _____ Address _____

Daytime Phone # _____ Email address _____

Please use this form for requesting approval for any modification to the exterior of your home and/or the surrounding common area (exclusive use or regular).

- | | |
|--|---|
| <input type="checkbox"/> Exterior Light Fixtures | <input type="checkbox"/> Satellite Dish Installation |
| <input type="checkbox"/> Front Door Replacement | <input type="checkbox"/> Skylights – max. 2 per elevation |
| <input type="checkbox"/> Landscape Modification | <input type="checkbox"/> Window replacement – same trim color and design is required. |
| <input type="checkbox"/> Ramada Modification | <input type="checkbox"/> Other _____ |

Location of the proposed modification (patio, front, etc.) _____

Please attach a **detailed description of the project**, developed using a word processor. The description must include 1) a description and photo of the current status and 2) a description of the proposed project, including the specific materials to be used, manufacturer, size specifications, trim color and window design (for windows), plant names and sizes (if a landscape request). A brochure of the specific materials to be used must be attached.

Please attach an **architectural drawing** that will be submitted to the City of Manhattan Beach, including dimensions and all other appropriate information, including but not limited to modifications, plumbing, electrical, location and size of plants, etc.

For office use only.

Architectural Committee Approved by _____ Date _____

Approval Letter Mailed on: _____ By: _____