

MANHATTAN VILLAGE RESIDENT INFORMATION/APPLICATION FORM

In order to provide easy identification of residents, and to facilitate access into the Village, we need the information on this form completed as accurately as possible. The Primary Resident is the designated person to contact for your property. The Resident Information section should include all persons that reside at the home, including children. The Pet Information should include all pets at the residence. The Guest Information should include all guests and services (landscaper, etc.) that are to be allowed access to your residence. Please complete this form, sign it, and return it to 44 Fairway Drive. If you have questions related to the form, you may contact the onsite management office @ 546-1737.

TYPE OF CHANGE: Please check all boxes that apply for this change:

- | | | |
|---|--|---|
| <input type="checkbox"/> New Resident | <input type="checkbox"/> Change of Phone Numbers | <input type="checkbox"/> Change of Pin Number |
| <input type="checkbox"/> Resident Names | <input type="checkbox"/> Change of Visitors | <input type="checkbox"/> Gate Keys |
| <input type="checkbox"/> Parking Decals | <input type="checkbox"/> Vehicle and/or License Plates | <input type="checkbox"/> Temporary Parking Permit |

Pin Information

Personal Identification Number (PIN) Each Owner/Resident will select a four (4) character Alpha/Numeric PIN number that will be used by residents when calling in visitors. Note: This will become your personal security number and should not be given to unauthorized individuals.

PIN # _____ - _____ - _____ - _____

Primary Resident's Personal Information

Name:	Owner's Name (if leased):	
Mailing Street Address:		
Mailing City, State, & Zip:	Home Phone Number:	Work Phone Number:
Neighbor's Phone Number:	Emergency Phone Number:	Address of property(if different from mailing address):

Health Information

Please list any health problems, with the respective person's name, that the Association should be aware of:

Pet Information- for all Pets at Residence

Pets's Name	Breed	License #

Gate Key Information

I have received the following gate keys:

1. _____ 2. _____ 3. _____ 4. _____

Vehicle Information

License#	Year	Color	Manufacturer	Model	Permit # (for office use)

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Resident Information- for all residents

Name (first,last)	Phone (if different) or work #	Description (spouse, child, etc.)

Guest Information

Name (first,last)	Description	Limitation on access, example: (Mon from 9 am to 5 pm, only on Tues, etc.)

Remove Information

Please remove all of the following information from my Resident Information Profile:

Request for Temporary Parking Permit

Vehicle Information:			
Color:	Year:	Make & Model:	License #:
Requested Expiration date and Reason for Request:			

I hereby state that the information furnished above is accurate and that any gate transmitters or keys assigned to me will not be given to others that are not listed on this form. I also agree to abide by the Rules and Regulations of both Manhattan Village Estate Homes Association and Manhattan Village Homeowners Association. I authorize the above changes to be made to my Computer Resident Profile effective on the date indicated below. I hereby indemnify and hold harmless the respective Associations, Agents, and Employees from any and all actions regarding Access Control and the regulations thereof. I understand that limited access control is provided, that no one is providing "security", or can prevent unwanted people from entering the Village. Health information is provided for internal use only and implies no additional duties or actions on the part of the Associations.

Signature: _____ Date: ____/____/____

Office Use Only

Date Received:	Date Entered Into Computer:	Input By:
Notes:		